

Meeting of Council

Wednesday 15 May 2013

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Wednesday 15 May 2013 at 6.30 pm, and you are hereby summoned to attend.



Sue Smith
Chief Executive

Tuesday 7 May 2013

AGENDA

1 **Apologies for Absence**

2 **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 **Communications**

To receive communications from the Chairman and/or the Leader of the Council.

4 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5 Minutes of Council (Pages 1 - 8)

To confirm as a correct record the Minutes of Council held on 25 February 2013.

6 Election of Chairman for the Municipal Year 2013/2014

7 Investiture of Chairman

8 Chairman's Address

9 Vote of Thanks to Immediate Past Chairman

10 Past Chairman's Response

11 Election of Vice-Chairman for the Municipal Year 2013/2014

12 Investiture of Vice-Chairman

Council Business Reports

13 Changes to Overview and Scrutiny Arrangements (Pages 9 - 18)

Report of Head of Law and Governance

Summary

To enable Council to consider proposed changes to the Overview and Scrutiny arrangements at Cherwell District Council.

Recommendations

- (1) That the Overview and Scrutiny arrangements be amended to a single Overview and Scrutiny Committee, with responsibility all for Overview and Scrutiny arrangements as set out in Appendix 1.
- (2) That a Budget Planning Committee be created as a committee of council as set out in Appendix 2.

- (3) That formal Resources and Performance Scrutiny Board, Finance Scrutiny Working group (informal) and Performance Scrutiny Working Group (informal) be disbanded.
- (4) That both the Overview and Scrutiny Committee and the Budget Planning Committee should have 12 members each with casual substitution permitted.
- (5) That the Head of Law and Governance be authorised to make consequential amendments to the constitution and revisions to the calendar of meetings in light of the above changes.

14 **Annual Council Business Report** (Pages 19 - 24)

** Please note that Appendices 1 and 2 will follow as political groups are determining Committee membership **

Report of Chief Executive

Summary

To note the results of the 2 May 2013 district by-election, the constitution of Political Groups, the appointment of the Deputy Leader and Executive for the Municipal Year 2013/14 and to gain agreement to the suggested constitution of Committees for the Municipal year 2013/2014.

Recommendations

Council is recommended to:

- (1) Note the result of the District By-Election held on 2 May 2013.
- (2) Note the constitution of Political Groups and notification of Group Leaders.
- (3) Note the appointment of Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2013/14.
- (4) Agree the allocation of seats on committees that are subject to the political balance requirements as set out in Table 1.
- (5) Agree the allocation of seats on committees not subject to political balance requirements as set out in Table 2.
- (6) Appoint members (and where appropriate, substitute members) to serve on each of the committees and other bodies set out in Tables 1 and 2 in accordance with the nominations to be made by political groups (Appendix 2 - to follow).
- (7) Appoint a representative to the County Council Health Overview and Scrutiny Committee.
- (8) Appoint a representative to the Police and Crime Commissioner Scrutiny Panel.

15 Shared Services - Environmental Services, Human Resources and Legal Services (Pages 25 - 30)

Report of Director of Resources

Summary

To propose that the principle of (a) a shared Environmental Services team with Cherwell District Council, (b) a shared Human Resources team with Cherwell District Council and (c) collaborative working arrangements with both South Northamptonshire Council (South Northants) and Stratford-on-Avon District Council (Stratford) pursuant to the Local Authorities (Goods and Services) Act 1970 be adopted as part of Cherwell District Council's policy framework.

Recommendations

Council is recommended to:

- (1) Adopt the principles of shared working proposals for Environmental Services, Human Resources and Legal Services as part of the Council's policy framework.
- (2) Adopt the general principle of mutual collaborative working with South Northamptonshire and Stratford as part of the Council's policy framework.

FIRST MEETINGS OF COMMITTEES

At the conclusion of Council, Committees will meet to appoint their Chairmen and Vice-Chairmen. The agenda for these first meetings are included at the back of the Council agenda.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact James Doble, Democratic and Elections
james.doble@cherwellandsouthnorthants.gov.uk, 01295 221587